



Please submit required documents to our corporate office: 2000 South Interstate 35, Suite Q11, Round Rock, TX 78681

**BUSINESS INFORMATION**

Legal Name \_\_\_\_\_  
 Trade Name \_\_\_\_\_  
 Address \_\_\_\_\_ City, State Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Email \_\_\_\_\_ Nature of Business \_\_\_\_\_  
 # of Locations Currently Open \_\_\_\_\_ Current Annual Sales \$ \_\_\_\_\_  
 Entity Type:  Corporation  Partnership  Sole Proprietorship  Limited Co.  Other \_\_\_\_\_  
 In Business Since: \_\_\_\_\_ FEIN #: \_\_\_\_\_ # Full Time Employees: \_\_\_\_\_

**List All Owners and Partners Over 25% Interest, or Officers of Corporation:**

Name	% Ownership	SSN	Residence Address	Phone

**LANDLORD REFERENCES**

Present Landlord \_\_\_\_\_ Phone \_\_\_\_\_  
 Current Rent \$ \_\_\_\_\_ /Month From \_\_\_\_\_ / \_\_\_\_\_ To \_\_\_\_\_ / \_\_\_\_\_  
 Reason for Relocating \_\_\_\_\_

Previous Landlord \_\_\_\_\_ Phone \_\_\_\_\_  
 Previous Address \_\_\_\_\_ From \_\_\_\_\_ / \_\_\_\_\_ To \_\_\_\_\_ / \_\_\_\_\_

**PRIMARY CONTACT INFORMATION**

Name \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

**ATTACHMENTS:** Please include the following confidential documents

- 1) Income Tax Returns for the previous two (2) years
- 2) Bank Statements for the previous two (2) months
- 3) Last six (6) months Sales Tax Returns if applicable
- 4) Business Plan if business is a new entity
- 5) Audited Financials if available

**Signature of All Guarantors:** I understand that, as is customary in the business, in compliance with the Fair Credit Reporting Act, routing inquiries may be made concerning my previous tenancies. An investigative or credit report will be made which may include information as to my character, general reputation, personal characteristics and mode of living. The investigation may include information obtained through personal interviews concerning employment, occupation, habits, reputation, mode of living, and residence and business references. I hereby certify that the information contained on this application is, to the best of my knowledge and belief, true and complete.

X \_\_\_\_\_ X \_\_\_\_\_  
 X \_\_\_\_\_ X \_\_\_\_\_

**Applications will not be processed without the \$50 application fee made payable to Southwestern Retail Properties along with the required above referenced attachments.**

<b>For Office Use Only:</b>	Application Received on: _____
Desired Suite: _____ Good Faith Deposit: \$ _____	Intended Lease Start Date: _____